

Guidelines for Class Representative (KTV) master/bachelor

ABBREVIATIONS

NTNU: The Norwegian University of Science and Technology

FMH: Faculty for Medicine and Health Sciences

SL: Student Council's Leader Group

SPV: Study Program Representative

KTV: Class Representative

AUTHORITY

The KTV is chosen by their class to represent the students. The KTV is responsible for ensuring that a new KTV is chosen as needed, and the chosen KTV signs up immediately after the election into the Student Council's systems via the registration form online:

<https://no.surveymonkey.com/r/MK6BDXX>

If the KTV ends his/her studies, the vice-KTV is responsible for arranging a new election.

RESPONSIBILITIES

- The KTV master/bachelor is to be a link between the students in the class and
 - SL
 - The Study Program Council
- The KTV master/bachelor is to be visible and available for the students in their class
- The KTV master/bachelor is responsible for
 - Contributing to a good and inclusive environment in the class, for example by creating an initiative group, etc.
- The KTV master/bachelor is to attend and promote their class' opinions at
 - Study Program Council meetings
 - KTV meetings (arranged by SPV or the relevant ITV)
 - Relevant general meetings

EFFECTIVE

These guidelines are effective as of November 16th, 2017.

CHANGES

Changes in the guidelines are made by a simple majority vote at SL meetings.